

**EAST COVENTRY TOWNSHIP
HISTORICAL COMMISSION
March 9, 2011
SCHEDULED MEETING MINUTES**

(PLEDGE OF ALLEGIANCE)

Attendance: Rosemarie Miller (Chairman), Gail Brown (Vice Chairman), Rugene Caldwell (Secretary-Absent), Larry Tietjen (Member-Absent), Phyl Snyder (Alternate Secretary), Ann Keen (Member), Jane Davidson, East Coventry Historical Commission (EHC) Consultant

Meeting called to order by Chairman, R. Miller at 7:08 PM.

Public Comment

Marica Geho – East Coventry Township Supervisor was a visitor.

Penny Morton of 845 Old Schuylkill Road was a visitor and has submitted her resume to the East Coventry Township Board of Supervisors (ECTBS) for review and approval of her EHC membership application.

Helen Donoghue of 137 N. Savanna Drive was an interested visitor.

Minutes

The Minutes of February 9, 2011 were reviewed. P. Snyder made the motion to accept the Minutes as amended and then seconded by R. Miller. The motion was approved 4-0-0.

Action Items

1. J. Davidson explained the history of the Frick's Locks preservation efforts.
2. G. Brown inquired whether the, "East Coventry Township Historical Preservation Laws, Protocol and Regulations" manual developed by J. Davidson should be distributed to new members for membership orientation. J. Davidson stated we would review the manual at the end of May or June and distribute to each EHC member at a later date.
3. R. Miller stated she is still working on the EHC Annual Report and would distribute to members via e-mail for review and approval with ratification at the April meeting.
4. Sub-Division and Land Development Ordinances (SALDO). J. Davidson to perform a final review of SALDO for technical requirements only.
5. Fricks Locks – Discussed the Frick's Locks Stakeholder meeting, March 7, 2011. J. Davidson reviewed the 'Frick's Locks Agreement Timeline' as prepared by the Township. Copies of the timeline were distributed to the EHC members. In addition, the following items were discussed at the meeting.
EHC will be permitted to view, record, document and take pictures of the reconstruction of Frick's Locks.
Exelon will compose a training handbook for volunteers to accompany visitors on tours when Frick's Locks is completed.
The proposed fenced area of Frick's Locks Village was discussed. Proposed 8' fence. Portion which is part of the area view shed to be similar to Longwood Gardens.

Area of Potential Effect (APE) – an inventory of every historical resource in the area which must be completed; however with Fricks Locks on the National Register, this has already been accomplished.

Section 106 process discussed.

The Frick's Locks Stakeholders will meet again in June. *20, 2011.*

6. Historical Commission Administrative Guidelines

J. Davidson will attend ECHC meetings.

J. Davidson can develop a boilerplate agenda.

She suggested a rotating member of the ECHC attend the ECTBS meetings each month and present a short verbal report to the Supervisors to inform them of ECHC events. R. Miller will report to the ECTS at their March meeting.

Old Business

March 12, 2011 - Chester County Historic Preservation Network (CCHPN) Spring Workshop – Section 106 Seminar will be attended by G. Brown, R. Miller, L. Tietjen and P. Morton.

New Business

Dr. and Mrs. Gowan's property is listed in East Vincent Township on the National Register of **Historic Places**. This property is located in East Coventry Township. G. Brown will check on this error.

J. Davidson recommended the address submitted with the original National Register application be verified.

R. Miller made the motion to appoint Mariea Geho as liaison to the ECHC from the ECTBS. G. Brown seconded the motion. The motion was approved 4-0-0.

Penny Morton showed the ECHC a book of stories she and her family members have written while they were living at Fricks Lock's as children. They are considering publishing this book.

G. Brown recommended submitting a revised/current list of the ECHC members to the Chester County Historic Preservation Network and the Chester County Historical Society. This would ensure all current members receive mail from these organizations and be cost effective for the organizations to remove inactive past members from their mailing list.

G. Brown discussed 'Project Pathways' an on-line tool to search for projects and view documents related to decision points in the Section 106 process. It was recommended G. Brown draft a letter to be submitted to the Township Manager recommending 'Project Pathways' as a tool to follow Section 106 process for road projects and bridge repairs.

G. Brown to draft a letter to the Township Manager, listing those properties deemed listed or eligible on the National Register of Historic Places.

Adjournment

P. Snyder made the motion to adjourn, R. Miller seconded the motion.
The motion was unanimously approved 4-0-0.

The meeting was adjourned at 9:10.

Respectfully Submitted,

Phyllis Snyder

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(Substitute Secretary)